



# Minutes

23 August 2020

6:00 – 8:00 PM EST

## Zoom

**Present:** Karin Kazakevich (Chair), Rachael Glassman, Reilly Everitt-Cunningham, Sydney McIvor, Jordan Crocker, Alex Mulligan, Aiishwariya Haran

**Regrets:** Nushrah Amod, Mario Lofranco, Akshay Aurora

**Call to Order (6:03 PM)**

## President's Remarks & Items

### Updates Roundtable

Rachael: since password added to summary database have had a few additions. Takes a long time to update and is unwieldy. Trying to move to SharePoint or OneDrive. Trying to do this last month. Open to suggestions on how to do the database better. Needs a password on it because people generally don't voluntarily give their summaries out. Fairly free with giving out the password. Updating site is terrible and takes a long time. Close to an hour to upload 30 summaries. Social Convenor page might be added. Calendar of events. In the past it's been difficult to keep up to date because clubs sometimes don't let us know when they're holding events. Might be better this year because can't 'stumble upon' of events this year in-person. Also open to suggestions there.

Reilly: Calendar – format matters. Google is easy and can add the President of each club to it and then they can add things.

Rachael: Like the idea and can remove inappropriate events (ie: the in-person ones). Tried to do this in the past but hard to implement. Relies on students giving L&L info and this is difficult to manage.

Aiish: Agree with Reilly and would also make it the Presidents' responsibility because this year an online Calendar might be the only way to know about events. Not too much to ask for.

Rachael: will get started on making the Calendar a thing.

Reilly: will talk about updates later.

Sydney: not too many updates. Working on budget now for next meeting. Has been doing O-Week things these past few weeks. E-Transfers have been working (as long as it is under \$3K then e-transfers are fine).

Aiish: extended deadline for photos. Reilly are you taking a photo?

Reilly: would they be in-person?

Aiish: yes.

Reilly: probably not getting photo done.

Rachael: will try to do mine.

Sydney: photos are for last years team?

Aiish: just last years team for photo updates.

Alex: Fall events were well-received. Wine night on Thursday will happen at the same time as O-Week. Connor Campbell will come and lead it. Trivia emails for 1L teams. Nothing much else to report.

Jordan: Constitutional Review Committee has met and will meet again on Monday and might be the final meeting. Other than that, not much else has happened for Secretary. Everything working well. Busy with other things in other roles too.

Rachael: would like to get the owl on an Osgoode mask. It is Osgoode's copyright so should be fine.

Karin: Mario is working on it. Will have him reach out to Rachael to deal with owl colours.

## 2. Tuition Working Group

***Motion: THAT the meeting be moved In-Camera.***

***(Kazakevich/Crocker) CARRIED***

***Motion: THAT the meeting be moved out of In-Camera.***

***(Kazakevich/Crocker) CARRIED***

## 3. Health Plan Update

Karin: In newsletter today. International students who are not in Canada are not opted in for the health plan and you can use outside of the province.

## 4. Agendas Update

Karin: Friesens messed up. Knew it needed to be by August 14<sup>th</sup>. Did not tell L&L. Agendas are not here and were not in the O-Week packages. Because ELGC in-person someone can distribute but admin is against distributing in-person because could jeopardize in-person ELGC classes. Looking to include in other packages Osgoode sends out. Other option is to give them out at the in-person O-Week events.

Sydney: could give them out at the end of the Beach Day. Issue with lining up and grouping up to grab an agenda. They can find some place to put the agendas or we give it to them when they leave.

Karin: could put in a plastic sleeve.

Aiish: issue could be who has them or who does not have them.

Rachael: what about emailing them to grab them at the L&L Office?

Karin: admin monitoring this kind of thing. O-Week is unfortunate because maybe not everyone will be able to go to an in-person event.

Aiish: could also give the agendas to Professors.

Sydney: are we still paying the same amount to Friesens?

Karin: apparently COVID-related issues.

Sydney: but they messed up so may not even pay them, they broke the contract here.

Karin: said this. Unsuccessful. Offered to ship but would cost extra money. They have been shipped.

Sydney: do we need them then?

Alex: have a ton of garbage bags and can we put them in the garbage bags at the Beach Day for when students grab them to clean up? Could be a 'loot bag'.

Sydney: only issue is it took five people hours to put together the O-Week packages together.

Rachael: just offer the pizza and the agendas at the same time. Offer in-person or when people get to campus and we will distribute out of the L&L Office.

Aiish: Patio Day works too. Wouldn't have the crowing issues as much.

Sydney: will be random leaders at the patios and would need to get the books to the leaders.

Rachael: Karin and I have cars. Could give them out at the Patio Night on Sunday.

Alex: will be a logistical nightmare right now and a lot of bars will host 10 students. Karin will also need to be at a bar.

Rachael: I can also help out on a day for O-Week.

Karin: sounds like we'll give them out at Beach Day.

## 5. Administrative Matters

Karin: L&L Calendar. Not super intuitive right now. Easiest way is to click on the calendar button in Outlook and can bookmark the page. Helpful to look up if we have a meeting. Will also add major events. You can add it to your own calendar.

## 6. PrecedentJD

Karin: PrecedentJD reached out for an interview with a student leader and the person should be a 2L because the interview will be on the 2L recruitment. Talking about OCIs.

Rachael: would be good to have 2L and 3Ls.

Aiish: might be doing the articling recruit so unsure.

Rachael: happy to do it but didn't do OCIs last year. Can have two students.

Reilly: not doing the recruit this year.

Alex: Can do it.

Rachael: tell them to contact both Alex and me.

Sydney: other people would probably be happy to talk too. Others can do so too.

Karin: can send it to Caucus too.

## 7. In-Person Events Policy

Karin: Got sent out today. Spoke with BLSA and laid out our expectations. BLSA good with it. Message went out before noon. Template is done for the waiver. Added a little line to the policy around funding to grant perhaps in exceptional circumstances. Main issue: probably will get questions from Clubs because they want to know what they will get funding for if L&L is not giving money for in-person events. Wanted to flag the changes. Policy is now online.

Rachael: online things we can fund. Can fund premium versions of sites and such to have a good event.

## 8. Office Hours

Karin: Could have an office hour Zoom link and people would just pop in. Could also change the idea of office hours and make appointments or something.

Sydney: people could just call us. You could also sit on the Zoom and just not have your camera/mic on.

Rachael: like the appointment-based office hour. Reality is we probably won't get many people. Have people send us a message.

Sydney: students aren't probably going to an office hour and they would just send us an email if they want something.

Rachael: have people send the Zoom link for an appointment.

Karin: agreed with appointment based. Could also get rid of the hour. Ad hoc or publishing a link and messaging us?

Reilly: ad hoc is better.

Aiish: people can just sign up or let us know. We can say when we're available and let folks reach out that way.

Karin: okay to make it more flexible or more scheduled.

Rachael: we can make it clear that we're available to everyone but if you don't know us, we can also tell people here is a time that I am available.

Aiish: agreed. People can sign up if necessary and can 'drop in' but only if they let you know in advance.

Karin: will send a Google Doc to find a slot. Loose structure and helps students who don't know us and have questions.

## 9. Office Visit

Karin: Going on Thursday. Might be the only time I can go in. Happy to grab anything people need.

Sydney: if there is any cash then grab it. The float might be there and should be deposited.

Rachael: cleaned everything with Mahir before leaving. Took most of what we could because we knew we wouldn't be able to come back.

Karin: alcohol might be bad?

Rachael: the kegs (if open) would be off. Should have Victor deal with that.

Karin: might also grab some reference yearbooks. Let me know by Thursday.

## Vice-President External Items

### 10. Clubs Update

Reilly: Clubs Fair is on the 4<sup>th</sup> now. All of the clubs know. Will give Zoom links to me. Need to share the links and will go out with the newsletter, social media, etc. Share as much as possible. Was thinking of doing a video for Equity seeking groups.

Sydney: OUTLaws and Korean Law Students Association sent in theirs. Some other groups. Can post them to the O-Week social media or L&L social media. Not fair to the Clubs that have done it because the groups had the opportunity to do it.

Reilly: ratification materials are due on August 31<sup>st</sup>. The ratification meeting will likely be two weeks after. All Clubs Meeting on August 31<sup>st</sup>. Has a rough agenda. Open for feedback on the agenda for it.

Rachael: would emphasize that images with text are not helpful for us and is inaccessible for students. If possible, caption things.

Reilly: will go over Policy and Waiver for In-Person events, budget guidance, finance how to, etc.

Sydney: can attend for the finance section of the meeting. Just need to check the times.

Reilly: any advice for clubs for online events would be helpful.

Karin: Alumni people have created one and we can borrow ideas. Send them to us and we can use ideas.

Karin: are clubs ratifying?

Reilly: some of them, yes.

*Aiishwariya Haran left the meeting at 7:24PM.*

Rachael: some clubs want to ratify who are similar in scope to others. What do we want to do there?

Reilly: my approach would be to find that overlap and try and amalgamate. If they have a valid reason, then they can ratify separately. Ratification does not mean you are guaranteed money.

Rachael: we have a lot of clubs and not a lot of funding year to year. Better to have fewer clubs with more members versus having many smaller clubs which are fighting for members. If the club has a valid reason for being separate, then can ratify separately.

Reilly: similar opinion. Will take it on a case-by-case basis.

Karin: we'll also cross that bridge when we get to it.

## **Secretary Items**

### **11. Student Governance Session**

Jordan: Wanted to bring this up because we are planning on holding a session dedicated to the 1Ls to inform them of how to run for L&L and Caucus. Would be a session this year rather than just going into classes because of the issues with virtual classes. Proposing to add a brief information session before the CEO speaks and describes how governance works at Osgoode and York.

Karin: Currently working with Caucus and Alina to run the session and would be a good idea to inform students what would work.

Rachael: would be beneficial. One concern: having the Senators there could be tough because students won't be running for Senate until the Winter and the lines between Caucus and Senate can be a bit blurry. Might be more complicated.

Karin: could deliver in a way that is fine.

Jordan: This year might warrant more Student Senator involvement than normal given how York Senate is prescribing Osgoode's policies towards classes and such during COVID. Normally might not be as important because of how far removed Senate can be in most decisions, but still helpful for students to know who everyone is just because people also don't know what the Senators do. Larger concern is how we want to frame the session: do we want this to be for 1Ls wanting to run or do we want to make it broader and frame it as learning about student government?

Rachael: like being the hybrid thing and framing more broadly so upper years could attend because many people could benefit from knowing how the governance structure works at Osgoode. When would this happen?

Karin: would have to be after O-Week.

Rachael: how do we want to run the election? The CEO comes into their Zoom calls?

Karin: would organize the same way. Find a synchronous class and find 30 minutes. Alina will facilitate online.

Rachael: would need the 1Ls elected before October, so election needs to be soon.

Karin: making notes so that can start the planning process.

***Motion: THAT the meeting be Adjourned.***

***(Kazakevich/Crocker) CARRIED***

### ***Adjournment (7:37 PM)***

### **Consent Agenda**

The items on the Consent Agenda, the Minutes of the meeting of 26 July 2020, the E-Vote Minutes of the electronic vote held from 27 July – 2 August 2020, and the Emergency Meeting Minutes of the meeting of 16 August 2020, were deemed approved.

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**Next Meeting**

Wednesday, 9 September 2020, 12:30PM EST